Government of Odisha
Directorate of Agriculture & Food Production

Tender
for
Third Party Auditing of Crop Cutting Experiments in Agriculture fields

Short Tender No. 3 /Insurance/2016

(Visit us at www.odisha.gov.in/all_tenders & http://agrisnetodisha.ori.nic.in)
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DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, ODISHA
NOTICE INVITING TENDER
(For publishing in the News Paper & Hosting in Website)
Short Tender No. 3 / Insurance / 2016

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<th>Office of issue</th>
<th>DIRECTOR OF AGRICULTURE &amp; FOOD PRODUCTION, ODISHA Heads of the Department Building, Unit-5, Bhubaneswar-751001</th>
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</thead>
<tbody>
<tr>
<td>Short Tender No.</td>
<td>3 / Insurance / 2016</td>
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<td>Short Tender forms available at Website</td>
<td><a href="http://www.odisha.gov.in/alltenders">www.odisha.gov.in/alltenders</a> &amp; <a href="http://agrisnetodisha.ori.nic.in">http://agrisnetodisha.ori.nic.in</a></td>
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<tr>
<td>Date of Publishing</td>
<td>23.09.2016</td>
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<tr>
<td>Bid submission start date and time</td>
<td>24.09.2016, 3.00 PM</td>
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<tr>
<td>Pre-Bid meeting</td>
<td>27.09.2016, 3.00 PM</td>
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<tr>
<td>Bid submission last date and time</td>
<td>29.09.2016, 1.00 PM</td>
</tr>
<tr>
<td>Date and time of opening of Technical bid</td>
<td>29.09.2016, 3.00 PM</td>
</tr>
<tr>
<td>Place of opening of technical bid</td>
<td>Mini-Conference Hall of the Directorate of Agriculture</td>
</tr>
<tr>
<td>Date of opening of bid</td>
<td>To be intimated later</td>
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Tender is invited from bonafide firms having expertise in conducting Crop Cutting Experiments (CCEs) and Third Party Auditing of CCEs for hiring the services to conduct Third Party Auditing of notified crops under Pradhan Mantri Fasal Bima Yojana (PMFBY).

Bid document can be downloaded from Government website [www.odisha.gov.in/alltenders](http://www.odisha.gov.in/alltenders) & [http://agrisnetodisha.ori.nic.in](http://agrisnetodisha.ori.nic.in).

Sd/-

(Dr. P.K. Meherda)
COMMISSIONER-CUM-DIRECTOR, AGRICULTURE & FOOD PRODUCTION, ODISHA.
GENERAL ASPECTS OF TENDER

INTRODUCTION

1. NATURE OF TENDER

This tender is for obtaining services of from reputed, experienced and empanelled (by the GOI) agencies/firms/companies for “Third Party Auditing of Crop Cutting Experiments (henceforth will be referred as CCEs) conducted during Kharif season of 2016” in agricultural fields. The contract shall be executed initially for CCEs to be conducted during Kharif-2016 & Rabi 2016-17, and may be extended depending upon the requirement of the State. Presently, services are required for conducting Third Party auditing of CCEs at different Agricultural fields in identified districts of the State of Odisha. The tentative list of districts & Nos of CCEs to be audited (Crop wise) is presented in Annexure I. The location or sites for conducting CCEs may change (within any part of the State) as per the requirement of the Department.

2. ELIGIBLE BIDDERS

All CCEs service providing agencies/firms/companies must be have more than two year service record beside at least one year of experience related with Third Party Auditing CCE (to be reckoned on the last date for submission of bids), of providing similar services i.e. conducting CCEs for the Ministries/Departments, Central/State Autonomous Bodies, statutory bodies, public or private sector organizations and conducting Third Party Auditing and also fulfilling the following conditions are eligible for bidding:

a) The firm/agency/company must not have been blacklisted by any Government/Ministry/Department/PSU, nor should they have been debarred from dealing with any public Department.

b) The firm must be registered with all Government/statutory authorities such as Sales Tax Department, Income Tax Department, Service Tax Department (Customs & Excise) etc. as required in the normal course of business to render providing similar services.

c) The firm should not have been engaged by any of the Implementing Agencies (Insurance Companies) implementing PMFBY in Odisha during Kharif 2016.

3. SCOPE OF WORK

For implementation of Crop Insurance scheme (PMFBY) at Block/Panchayat level or below, the requirement of huge number of CCEs with utmost precision has been a cause of concern. In the current methodology of yield estimation, the allocation and selection of fields for conducting CCE is based on the Land Utilisation Survey information of crop of current year. At present in Odisha the CCEs are conducted as per the standard prescribed procedures involving 3 departments namely Department of Economics & statistics, Agriculture & Farmers’ Empowerment & Revenue & Disaster Management. It is often observed that the results are not co-related well to the procurement figures(which has been made on-line in Odisha) and even to the distribution of input assistance in case of
natural calamities. Another challenge is timely obtaining results at central processing facility for data analysis and subsequent submission to the insurance companies. This year it has been decided to capture all such CCEs through Smart Phones using CCE-Agri app developed by the Govt of India (GoI). About 3000 trained personnel pooled from all 3 departments will be involved in the process. In order to bring transparency to the system it has been decided to go for Third Party Auditing (Concurrent) of the process. **Five percent of the total CCEs conducted for all notified crops shall be audited by the selected agency in an independent manner.** The agency shall use all available standardised technologies for the purpose & present the consolidated report to the Commissioner-Cum- Director of Agriculture & Food Production, Odisha ( further referred as Commissioner) in a time bound manner.

**CRITERIA FOR WORK**

4. The criterion for conducting the crop cutting experiment for audit purpose are mentioned below:

i. Approximately 1500 nos of auditing of CCEs in different districts for Paddy, 31 Nos for Cotton, 102 Nos for Ground Nut, 15 Nos for Turmeric & 10 Nos for Ginger is to be conducted in the state under PMFBY. The district wise & Crop wise break up will be provided along with work order. The details of notified crop and nos of CCEs to be conducted is enclosed at Annexure-I.

ii. **The CCE for the purpose of auditing shall be done preferably in the plot where CCE by the departmental officials have been conducted.** In case there is no scope to conduct the CCE for Audit in the same plot, then the CCE for Audit purpose should be conducted in the adjacent/nearby plot in the similar crop growing situation.

iii. The selected firm **should only make concurrent auditing of the CCEs.** The firm should work in close coordination with all the three departments i.e Revenue & Disaster Management Deptt, Agriculture & Farmers Empowerment Deptt & the Directorate of Economics & Statistics under the P&C Dept, and collect information regarding the selection of plots for CCE by the departmental officials.

iv. The firm may capture the CCE information using their own software/Mobile App. In that case the firm has to provide an access to the departmental authority to the site/server for viewing the stored data.

v. **If the firm fails to conduct 10% of the assigned CCE for Audit in identified plots, no payment shall be released to it.**

vi. After attending to all the identified CCE plots, the firm should prepare an exhaustive analytical report & submit the same to the Directorate of Agriculture & Food Production (DA&FP). The report must contain the individual plot wise audited CCE results.

vii. The report should be submitted both in hard & soft-copy.

viii. The report should be submitted to the Directorate of Agriculture & Food Production (DA&FP) within the time lines fixed by the Directorate.

ix. For auditing purpose the firm should capture all information as specified in Form – 8 (Annexure- I)

x. 10% of Auditing sites will be randomly selected for supervision (by the Directorate of Agriculture & Food Production).

xi. The online data should be sent real-time or maximum within 1 day of CCE conducted and the hardcopies should be delivered within 7 days of conducting CCE.
5. **Technical Specifications for conducting CCEs**

(a) **Auditing Requirement.** Requirements as specified in the Section 3 are to be used for Auditing Crop Cutting Experiment.

(b) **Certification.** The bidder should provide certificates of the past experience of conducting similar kind of CCEs & Auditing.

(c) **Documentation.** The bidder should provide detailed manuals/data and technical specifications, charts/tables with respect to the CCEs and any other necessary software and documents.

(d) **Earlier Experiment:** The bidder should provide a set of earlier experiments conducted. The bidder should provide details collected using similar observation system, as offered in the Tender.

6. **Specific Terms & Conditions**

a. All the data collected (raw and processed) in the entire experiment will be the sole property of Commissioner.

b. No data will be shared for any scientific publications etc. with the outside personnel involved in the missions. The outside personnel (involved) need to sign a Non-Disclosure Agreement with Commissioner; in respect of data and derived products.

c. The owners of the company/agency conducting audit will have to provide comprehensive insurance against accident/ damage/ disaster that may ensue during the period of observation. Insurance should be covering all usual risks to their equipment/s, if any, during conducting audits.
INSTRUCTIONS TO BIDDERS

7. BID DOCUMENTS

7.1 The services required, bidding procedures and contract terms are prescribed in Bid Documents. The bid Documents includes:

a) Notice Inviting Tender
b) General Aspects of Tender
c) Instructions to Bidders
d) Terms and Conditions of the Contract
e) Format of Tender acceptance letter.
f) Format of Financial bid.

7.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid Documents. **Failure to furnish any of the information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and may result in rejection of the bid.**

8. CLARIFICATION OF BID DOCUMENTS

8.1 A pre-bid meeting of prospective bidders will be held on 27.09.2016 at 3.00 PM to clarify the queries relating to the Bid Documents.

8.2 Any clarification issued by the Commissioner-cum-DA&FP in response to query raised by prospective bidders shall form an integral part of bid documents and it may amount to an amendment of relevant clauses of bid document.

9. AMENDMENT OF BID DOCUMENTS

9.1 At any time, prior to the date of submission of bids, DA&FP may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid documents by amending the same.

9.2 The amendments shall be notified online only through a corrigendum, if any.

9.3 In order to provide prospective bidders reasonable time in which one has to take the amendments into account in preparing their bids, the Commissioner may, at his discretion, extend the deadline for the submission of bids suitably.
10. **MODE OF BID SUBMISSION**

Bids shall be submitted under two envelope/cover system only through physical delivery. The “Technical Bid” and “Financial Bid” should be put to separate covers with proper superscription. Then both the bids should be put to a third envelope with superscription “Short Tender for Third Party Auditing of CCE”.

11. **BID/EMD SECURITY**

11.1 Bidders, except those who are registered with the Central Purchase Organisation, National Small Industries Corporation (NSIC)/Export Promotion & Marketing (EPM), Odisha, shall have to furnish, as part of bid, and EMD/bid security for an amount of **1,00,000 /- (Rupees One lakh only)** in the form of an account payee Demand Draft, Banker’s Cheque or Bank Guarantee from any Public Sector Bank in favour of “Commissioner-cum-Director of Agriculture & Food Production, Odisha”, valid for a period of at least 90 days, along with the Technical Bid on or before the last date and time fixed for bid submission. A bid not accompanied by EMD/bid security shall be rejected being non-responsive at the bid opening stage and returned to the bidder unopened.

11.2 The bid security of the unsuccessful bidder will be discharged /returned to the bidder at the earliest after evaluation of the bid and latest on or before the 90th day after the award of the contract.

11.3 The successful bidder’s bid security will be discharged upon the bidder’s acceptance of the award of contract and furnishing the performance security.

11.4 The bid security may be forfeited:

   a) If a bidder withdraws his bid during the period of bid validity specified above.

   b) In the case of a successful bidder, if the bidder withdraws or amends the tender or impairs or derogates from the tender.

12. **TECHNICAL BID**

12.1 The technical bid shall contain the properly signed and stamp copy of the following documents:
a) A brief profile (Bio-Data) of firm mentioning address of its registered head office, address of local office in Delhi, Contact no. (Mobile, landline, fax and email id), names of important persons who may be contacted etc.

b) Bid security of Rs. 1,00,000/- or registration certificate of the Central Purchase Organization, or NSIC or EPM, Odisha

c) Certificate of Incorporation/ Registration of Firm/ Memorandum and Articles of Association/ Partnership Deed/ Proprietorship Deed/ Declaration of Proprietorship etc. as the case may be.

d) Copy of PAN/TAN numbers.

e) Copy of Income Tax Return for last three Financial Years i.e. FY 2013-14, 2014-15 & 2015-16

f) Audited accounts (Balance Sheet and Profit and Loss Account etc.) for the last three years.

g) Any document which can be taken as proof of similar type of activity/assignment completed or doing presently with other organization.

h) Copy of Service Tax Registration Certificate.

i) Certificate by the Bidder to the effect that the firm is not blacklisted by any Govt. Organization/ DGS&D/ NCCF / PSU.

j) Tender Acceptance Letter on firm’s letter head which should be filled, signed and stamped/certified properly.

k) Copies of experience certificates/order for award of contract for related services with other Ministries/Departments.

l) Nos of personnel having B.Sc (Ag) Degree.

12.2 Documents listed above must be properly written / typed in such a way that they are clearly readable/ legible and should be in “ENGLISH Language” only. The poorly written documents may render the bid unresponsive at technical stage.

12.3 The entire set of documents along with Bio-data of the firm will be treated as “Technical Bid”. The Technical Bid documents should be put in a separate specific cover with superscription “Technical Bid of _________(Company/Agency name)”

13. BID PRICE/FINANCIAL BID

13.1 The financial bid shall contain the price schedule (Bill of quantity/price bid) to be submitted in prescribed format along with the tender document. Bidders have to prepare this Performa on their letter head with filled rates submit it in a separate cover with superscription ‘Financial Bid of _________(Company/Agency Name)’. Bid price in any other format is not acceptable and will result in disqualification of tender at financial bid stage.

13.2 The bidder shall give the cost of Auditing CCEs in respect of proposed Services inclusive of all charges/benefits and taxes. The basic price per CCE Audit and all other components of the price i.e. service tax etc. need to be individually indicated in respect of Services proposed to be provided. The price bid must be made in Performa available in the tender document.
13.4 The rate quoted by the bidder shall be revised only on account of statutory revision in the Service Tax etc.

13.5 The rate quoted shall remain valid for 150 days from the date of opening of Financial Bid and in respect of accepted Bid the prices quoted shall remain valid during the entire period of contract.

14. MODIFICATION AND WITHDRAWAL OF BIDS

Once submitted, the bidder is not allowed to modify or withdraw his bid.

15. OPENING OF BIDS

15.1 Technical bids will be opened by the Bid Opening Committee constituted for this purpose by the Directorate. The bidders or their representatives (duly authorized) may remain present at the time of opening of bids.

15.2 A maximum of one representative for any bidder shall be authorized and permitted to attend the bid opening process physically.

15.3 The date fixed for opening of bids, if subsequently declared as holiday by the Govt., the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened in the next working day, time and venue remaining unaltered.

15.4 Financial bids of the technically qualified bidders will be opened by the Bid Opening Committee; date, time and venue of which will be intimated to them through e-mail. The Agency/ Company whose bids were rejected will also be intimated through e-mail with the reasons for rejection.

16. EVALUATION CRITERIA

16.1 Evaluation of Technical Bids

Technical bids of the bidders shall be evaluated by the Tender Evaluation Committee. First of all technical bids will be checked with respect to their completeness. Any bid not fulfilling the criteria mentioned in clause 2 above with regard to minimum experience and debarment/blacklisting or not submitting any of the documents mentioned in clause 12 will be straightaway declared as technically disqualified. In second stage, weightage shall be given to various points of technical bids as described below:-
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Item</th>
<th>Maximum score</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Previous experience in conducting similar kind of Auditing of CCEs for Government/Semi Government Agencies / PSUs/Autonomous bodies/Public Sector Banks</td>
<td>10</td>
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<tr>
<td></td>
<td>Marks to be given as under:-</td>
<td></td>
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<tr>
<td></td>
<td>&gt; 2 Yrs - 10 Marks</td>
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<td></td>
<td>&gt; 1 Yrs - 05 Marks</td>
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<td>2</td>
<td>Experience having only done CCE in &gt; 2 states, rest companies/firm/agency will be marked proportionately</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>&gt;2 Yrs – 05 Marks</td>
<td></td>
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<td></td>
<td>&gt;3 Yrs – 10Marks</td>
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<tr>
<td>3</td>
<td>Financial Status, turnover as per the audited accounts of the firm during the previous three financial years. Marks to be given as under:-</td>
<td>15</td>
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<td></td>
<td>Upto Rs. 5 Lakhs – 05 Marks</td>
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<td></td>
<td>Rs. 5 to 20 Lakhs – 10 Marks</td>
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<td></td>
<td>Rs. 20 Lakh and above – 15 Marks</td>
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<td>4</td>
<td>Number of crop cutting experiments conducted in one cropping season in one state by the firm (Completion certificate should be submitted):-</td>
<td>15</td>
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<tr>
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<td>Upto 500 CCE - 05 Marks</td>
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<td></td>
<td>500 to 1000 CCE- 10 Marks</td>
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<td></td>
<td>Above 1000 CCE- 15 Marks</td>
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<td>5</td>
<td>I. The firm/company/agency having 8-10 B.Sc. (Ag.)/M.Sc. (Ag) personals will be given <strong>05 marks</strong> and rest companies will be marked proportionately.</td>
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<td>II. Company having experience of conducting more than 500 CCEs using Smartphone based Apps. <strong>(05 marks)</strong></td>
<td></td>
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<td>III. Experience of conducting CCEs for the crops in Annexure I <strong>(05 Marks)</strong></td>
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<td>IV. The Company having the Facility of remote sensing based CCE planning <strong>(05 Marks)</strong></td>
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<td></td>
<td>V. Experience of conducting CCEs based on GPS coordinates <strong>(05 Marks)</strong></td>
<td></td>
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<tr>
<td></td>
<td>VI. Number of states, where the company has conducted CCE. The firm having highest number will be given <strong>05 marks</strong> and rest companies will be marked proportionately.</td>
<td>40</td>
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<tr>
<td></td>
<td>VII. Quality of the previously done work with respect to the current requirement (proof can be through video, photographs or approved documentary proof). The firm meeting highest number parameters will be given <strong>10 marks</strong> and rest companies will be marked proportionately.</td>
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Bidders whose technical bid will score 50 and above only will qualify for the Financial Bid. Result of the technical bid shall be uploaded on CPP portal.

**NOTE: All the bidders are requested to submit the above mentioned information with documents.**

16.2 Evaluation of Financial Bids

Financial bid/bid price made only in price bid Performa available in tender document will be accepted. Bid price will be evaluated by the Tender Evaluation Committee on the basis of Average Cost per CCE Audit (item no. 4 of Price bid). In case of tie between L-1 firms, the bidder with higher marks in Technical Bid Evaluation will be considered.

17. **CONTACTING THE ORGANISATION**

17.1 No bidder shall try to influence the organisation (concerned officers dealing with the tender) on any matter relating to its bid, from the time of bid opening till the time the contract is awarded.

17.2 **Any effort by a bidder to influence the Purchaser in the Purchaser's bid evaluation, bid comparison or contract award decision shall result in the rejection of the bid.**

18. **AWARD OF CONTRACT**

18.1 PLACEMENT OF ORDER

The Commissioner-cum-Director of Agriculture & FP (O) will consider placement of orders for providing services for CCE Audit on those bidders whose offers have been found technically and financially acceptable.

19. **AUTHORITY'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS**

This Centre reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Purchaser's action.

20. **SIGNING OF CONTRACT**

The issue of Award Letter and Signing of Contract shall constitute the award of contract on the bidder. A contract under Indian Contract Act, 1872 shall be executed between the Commissioner and the bidder to whom contract has been awarded. Upon furnishing the performance security by the successful bidder, the Directorate of Agriculture & Food Production, Odisha shall discharge its bid security.
21. **ANNULMENT OF AWARD**

Failure of the successful bidder to comply with the requirement of the tender document shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the Purchaser may make the award to any other bidder at the discretion of Purchaser or call for new bids.

22. **PAYMENT TERMS**

No Advance payment will be made. Payment will only be released after receipt of the data (soft and hard copies) with the satisfaction of the Authority Inviting Tender.
INSTRUCTIONS TO THE BIDDERS FOR THE SUBMISSION OF THE BIDS

1. The Tender Document is available in www.odisha.gov.in/alltenders & http://agrisnetodisha.ori.nic.in . Bidder is advised to download the document & go through it properly prior to submitting the same.

2. The cost of the Tender Paper is Rs 2000/- plus 5% VAT i.e. Rs 2200/- which is to be paid in shape of Bank Draft from any Nationalised Bank drawn in favour of Commissioner cum Director of Agriculture & Food Production, Odisha, payable at Bhubaneswar.

3. Bidder should arrange for the EMD as specified in the tender.

4. The Tender Cost (Bank Draft) & EMD should be submitted along with Technical Bid. The Technical Bid without the Tender Cost shall be summarily rejected.

5. The documents mentioned at Sl No 12 {12(a) to (l)} shall be treated as “Technical Bid” any non-compliance to the said set of documents will be treated as disqualification and bid is liable for rejection.

6. If there are any clarifications, this may be raised in pre-bid meeting. No further clarification will be issued after discussion in pre-bid meeting.

7. The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.

8. Dr Rajesh Das, Chief Statistician of the Directorate of Agriculture & Food Production is the Nodal officer for the this Tender.
TERMS AND CONDITIONS OF CONTRACT

1. All services shall be performed by an agency qualified and skilled in performing such services as per the eligibility criteria indicated in the circular. The person involved in CCE Audit activities must have the qualification of B.Sc (Ag.)/ Diploma in Agriculture / 3 year experience in CCE conducting using smartphone and having computer knowledge.

2. The Agency/Service Provider/Company engaged should not have any adverse police records/criminal cases against them. Proofs of identity like registration of company, Flying License, Bank account details, previous work experience, and other documents related to certification should be submitted to this Centre.

3. The Service Provider’s himself /personnel shall not divulge or disclose to any persons of any details of office, operation process, technical know-how, security arrangements, Administrative/ organization matters as all are confidential/secret in nature.

4. Payments to the service provider would be strictly on certification by the officer (who has taken the services) that his services were satisfactory and covered the area as per the bill preferred by the service provider.

5. The service provider shall provide the required services for a small area also, in case of any exigencies as per the requirement of this Centre.

6. The service provider shall be contactable at all times and message by phone/mail/Fax/Special Messengers from this Centre to him/her shall be acknowledged immediately on receipt on the same day. The Service Provider shall strictly observe the instructions issued by the Centre implementing the Contract from time to time.

7. This Centre shall not be liable for any loss, damage, theft, burglary or robbery of any belongings, equipment or vehicles of the engaged service provider.

8. The successful bidder shall furnish a Performance Security Deposit of amounting **2,00,000/- (Rupees Two Lakh Only)** in the form of either an account payee demand draft, or Bank Guarantee from a Nationalised bank drawn in favour of the “Commissioner-cum-Director of Agriculture & Food Production, Odisha”, with validity of one year and two months the date of signing the contract, in an acceptable form safeguarding the interests of this Department in all respects should be deposited.

9. The security deposit shall be forfeited by the TIA on non-compliance of the terms of agreement by the service provider. In case contract is extended beyond the initial period of one year, agency will have to submit fresh Performance Security Deposit (PSD) for the
extended period. Upon receiving fresh PSD in case of extension of contract or termination of contract due to completion of period, original PSD will be released.

10. The successful bidder will enter into agreement with this Directorate for providing services as per the requirement on these terms and conditions. The agreement will be valid for a period on one year commencing from the date of signing of the agreement and shall continue to be in force in the same manner, unless terminated in writing. Except for any enhancement in the Service Tax rules, rates quoted by the agency shall be fixed for a period of one year including the period extended, if any, and no request for any change/modification shall be entertained.

11. The service provider shall not assign, transfer, pledge or subcontract the performance or services without the prior consent of the Centre.

12. The agreement can be terminated by either party giving one month’s notice in advance. If the agency fails to give one month’s notice in writing for termination of the agreements then Performance security and any suitable amount due to the agency from this Centre shall be forfeited.

13. In the event, if any dispute arises touching any of the clauses of the agreements, the matter will be referred to the Principal Secretary, Department of Agriculture & Farmers Empowerment whose decision shall be binding on both the parties.

14. Any legal dispute arising out of the above contract shall be settled in the jurisdiction of the Court of Bhubaneswar.
TENDER ACCEPTANCE LETTER
(To be given on Firm/Company Letter Head)

To
The Commissioner cum-Director,
Agriculture & Food Production, Odisha.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: ____________________________

Name of Tender / Work: -
_______________________________________________________________________________
_______________________________________________________________________________

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely:
_______________________________________________________________________________
_______________________________________________________________________________
as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _______ to _______ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your Centre/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)
PERFORMA FOR FINANCIAL BID/RATE BID FOR CONDUCTING CROP CUTTING EXPERIMENT

(On firm’s letter head)

1. Name of the Company/firm……………………………………….

2. Consolidated rate per CCE with its break up is quoted in the table below as per instructions given in tender documents and corrigendum thereof.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Item Description</th>
<th>Amount in `Rs</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Cost of Auditing each CCE, as defined in the technical specification.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Agency charges</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Taxes</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Total cost per Auditing each CCE</td>
<td></td>
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</table>

Signature of authorized person with seal

Date
Place
Annexure-I

The Tentative List of Districts and Crops for the Auditing of CCE
(The List is indicative only & may change depending upon the requirement)

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>District</th>
<th>Plan for CCE for Kharif</th>
<th>Nos to be Audited @ 5%</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Paddy</td>
<td>Non-paddy</td>
</tr>
<tr>
<td>1</td>
<td>Angul</td>
<td>1032</td>
<td>128</td>
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<tr>
<td>2</td>
<td>Balangir</td>
<td>1458</td>
<td>224</td>
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<td>3</td>
<td>Balasore</td>
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<td>Barghar</td>
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<td>5</td>
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<td>Cuttack</td>
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<td>Dhenkanal</td>
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<td>Sundargarh</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td>32672</td>
<td>2048</td>
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</tbody>
</table>
Annexure II

Form for Crop Cutting Experiment

1. Name of the Observer
2. Phone No.
3. Organisation
4. GPS Coordinate
5. Photographs (4): (1 from SW corner of the field, 1 from top 1m (nadir) position of the plot before cutting/picking, 1 at the time of weighing showing the balance reading)
6. ID (YYYYMMDD-NNN)
7. Time of CCE
8. Village, GP/Block, District
10. Name of the Farmer
11. Mobile No. of the Farmer
12. Crop Name
13. Crop Variety
14. Irrigated/Un-Irrigated
15. Any Stress (Water, Nutrient, Disease)
16. Date of Sowing
17. Shape of CCE Plot (Triangle, Square, Circle)
18. Size of CCE Plot (Side of Triangle or Square and Radius of Circle)
19. Weight of Grain (in grams and kg/ha)
20. Grain Moisture Content (% approximate)
21. Milling (% approximate)
22. Any other comment

Name, Phone No & Signature of Farmer:

Name, Phone No & Signature of Observer:

Name, Phone No & Signature of 3rd Party: