

DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, ODISHA,
BHUBANESWAR

Letter No 30/08/2021 (Part) 30124 Date 20.9.21

To

The
Senior Technical Director,
National Informatics Center, Bhubaneswar

Sub: Uploading of EOI document in the Govt. Website for engagement of Community Based Organisation (CBO) and Facilitating Agency under Crop Diversification programme in Mega lift Irrigation projects (Pilot Project) for 4 districts (Kalahandi, Malakangiri, Koraput & Nabarangpur) reg.

Sir/Madam,

In inviting a reference to the captioned subject above, this is to inform you that, Eoi document (enclosed) is to be uploaded in the Govt. Website www.odisha.gov.in / agrisnetodisha.ori.nic.in for engagement of Community Based Organisation (CBO) and Facilitating Agency under Crop Diversification programme in Mega lift Irrigation projects (Pilot Project) for 4 districts (Kalahandi, Malakangiri, Koraput & Nabarangpur).

This is for your information and necessary action.

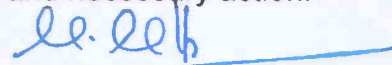
Yours faithfully



Director of Agriculture &
Food production, Odisha

Memo no 30125 Date 20.9.21.

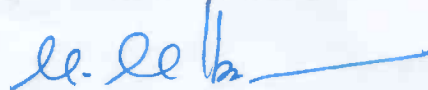
Copy forwarded to the OIC, e-Governance Cell for information and necessary action.



Director of Agriculture &
Food production, Odisha

Memo no 30126 Date 20.9.21.

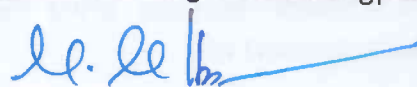
Copy forwarded to the Professional Agency CTRAN Consulting Ltd. for information and necessary action.



Director of Agriculture &
Food production, Odisha

Memo no 30127 Date 20.9.21.

Copy forwarded to the Chief District Agriculture Officer, Kalahandi/ Malkangir/ Nabarangpur/ Koraput information and necessary action.



Director of Agriculture &
Food production, Odisha

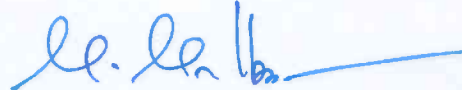
DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, ODISHA, BHUBANESWAR

Letter No *SO/08/27/2021(Part)30120* Date *20.9.21.*

Expression of Interest (EOI) for engagement of Cluster Level Facilitating Agency under Crop Diversification Programme in Mega lift irrigation Projects (Pilo Project) 2021-22 of Govt. of Odisha.

Expression of Interest (Eoi) is invited by the Director of Agriculture & Food Production, Odisha, Bhubaneswar from the experienced and interested Organisations for engagement of Facilitating Agency for selected clusters of Kalahandi, Koraput, Malkangiri & Nabarangpur district under Crop Diversification Programme in Mega lift irrigation Projects(Pilot Project) 2021-22. Interested agencies / Organisations are required to submit the proposals in sealed envelope super scribed as **Application for selection of cluster level Facilitating Agency under Crop Diversification Programme in Mega Lift Irrigation Projects (Pilot Project) 2021-22** as per the enclosed application format by registered / speed post. Proposals in e-mail will not be entertained in this regard. The EOI should be addressed to the Office of Chief District Agriculture Officer Koraput / Kalahandi / Malakangiri / Nabarangpur Last date of receipt of the proposal 5th October 2021 up to 1.00 PM and the same shall be opened on the same day at 3.30PM in presence of authorized signatory and representatives. The application form and detail terms & conditions are available in the official website of www.odisha.gov.in/www.agrisnetodisha.ori.nic.in.

The Authority shall not be responsible for any sort of postal delay and proposal received beyond scheduled date and time shall not be entertained & out right to be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.


Director of Agriculture & Food production, Odisha

Expression of interest for engagement of Facilitating Agency at Block level for implementation of Crop diversification programme in Mega lift irrigation projects (MLIPs), 2021-22.

Government of Odisha has initiated Crop Diversification Programme in different districts in Mega Lift Irrigation Ayacuts Areas. Crop Diversification is one of the focus areas of the State Agriculture Policy – 2020, SAMRUDHI. Directorate of Agriculture & Food Production (DA&FP), Department of Agriculture and Farmers Empowerment (DA&FE), Govt of Odisha intends to initiate a comprehensive crop diversification programme in the Mega lift irrigation points with following objectives:

1. **Diversification from paddy to other crops** with focus on pulses & oilseeds and Horticultural crops in upland/medium land in Kharif.
2. **Improving soil health** through promotion of crops with heavy biomass and less chemical input requirement.
3. **Integration** with livestock & fisheries.
4. **Cluster based promotion** of Post-harvest technology, Value addition & Marketing through **FPOs & WSHGs and Agri-entrepreneurs & other Farmers/community based Organizations** for higher income.
5. To create **awareness & capacity building and community mobilization of** farmers on sustainability of cropping pattern in clusters and diet diversification.
6. Inclusion of produce of non-paddy crops in different Government Schemes such as ICDS,MDM,PDS and ST SC Welfare hostels.

Accordingly interested active organizations/agencies are required to submit their application in sealed envelope super scribed as Application for engagement of block level facilitating agency under Crop diversification programme in mega lift irrigation project of ----- district as per enclosed application format by registered/Speed post.

Roles and Responsibilities of Facilitating Agency (FA)

Facilitating Agencies (FAs) shall have the following roles and responsibilities for smooth implementation of the programme;

1. FAs will facilitate identified CBOs at Cluster level and would support CBOs in preparation and submission of yearly plans, relevant reports, estimates, book keeping, technical support, capacity building etc.
2. FAs will regularly monitor the work of CBOs. They will be responsible for delivery of outputs of CBOs.
3. FAs will be responsible for submission of all the reports and documents related to CBOs (Estimates, Utilization certificates etc.) as requested by CDAO/DPMU.
4. Block level officials of line departments shall support and monitor the FAs in the implementation.
5. Administrative support to FAs shall be proportional to the area / cluster covered by the selected FA

Scale and duration:

The project will be implemented as a part of the initiative of Government in A&FE department as a pilot project for the financial year 2021-22.

Initially CDP will be implemented in the following clusters of various blocks of ----- District.

Sl.No	District	Name of MLIP Project	Name of the block	Numbers of villages	Total area(Ha) under MLIPs	Target area(Ha) under CDP in MLIPs	Number of clusters

Eligibility Criteria:

- Any active organization/Agency/ Local NGO working inside the district preferably from blocks where CDP will be carried out will be selected as facilitating agency for implementation of the programme.
- The members of FA must be literate, can read and write Odia and have a basic understanding of mathematical calculations.
- The FA should not be a defaulter of any bank loan.
- The FA should arrange infrastructure such as land, building, electricity, water supply and working capital.
- The FA must be willing to agree to the terms led down and signed in the agreement.

The Mandatory criteria to be selected as FA are as follows:-

1. Should be legally registered under Society / Trust / Company or such equivalent act.
2. Should provide a self-attested copy of registration, PAN card.

3. Should not have been blacklisted by Government of India, Government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
4. Should have a minimum of 3 years of work experience in the proposed blocks on Rainfed Agriculture production systems. Such experience may include crop diversification, soil and water conservation, climate resilient cropping system, horticulture, agro-forestry, live stock husbandry, capacity building of community based organizations/farmer producer organizations, promotion of value addition, processing and marketing of Agri and allied commodities.
5. Should have last 3 years' audited Balance Sheet and Financial Reports submitted to the concerned regulatory authorities.
6. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.
7. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
8. Must have worked with any of the government program related to agriculture, NRM, water management, farmer's organization in a substantial way.
9. One NGO /Organizations is eligible for applying for one cluster only.

The format of EOI is in **Annexure-A** and NGOs/ Organizations need to apply in the specified format only. Copies of the following documents need to be submitted along with the EOI form:

- Registration certificate of NGO / Organization
- Audited statement of accounts for 2017/18, 2018/19 & 2019/20
- Annual Report 2017/18, 2018/19 & 2019/20
- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MOU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings for implementing drought resilient agriculture activities of last three years only.
- Address of head and field offices.

The proposals should come in sealed envelope super-scribed as "**APPLICATION FOR ENGAGEMENT OF BLOCK LEVEL FACILITATING AGENCY FOR CROP DIVERSIFICATION PROGRAMME IN MEGA LIFT IRRIGATION PROJECTS AREAS OF-----BLOCK.**"As per the enclosed application format by registered /speed post to the below mentioned address.

Office of the Chief District Agriculture Officer, District-----

Process of Selection:

Stage1: Short listing of at least three applications from the received applications after desk assessment by screening committee.

Stage2: Presentations by shortlisted organizations before "District Committee under chairpersonship of Collector& District Magistrate or appointed representative". This will be followed by a field visit by members of selection committee.

Stage 3: One NGO per cluster in a block will be selected as Facilitation Agency (FA) for the Block by the committee through presentation and field visit. Selected FA will be approved by the Collector & District Magistrate.

Stage 4: NGOs selected as Facilitating Agencies will submit all relevant documents for verification..

Stage5: After completion for selection of FA, MOU will be signed between CDAO, Professional Agency and selected FA.

Annexure-A

Expression of interest for engagement of facilitating agency at Cluster level for implementation of Crop diversification programme under Mega lift irrigation projects

Details of the Organization:

1. Introduction

a. Name of the Organization:

b. Acronym of the organization, if any-

c. Address of the Organization

i. Mailing/Correspondence office:

ii. Visiting office

d. Contact Person

i. Name-

ii. Designation/Title-

iii. Telephone No-

- a. Landline-
- b. Mobile-
- c. E-Mail-

iv. Address if different from (c)

2. Identity/Legal Status

a. Is the Organization Registered-Yes /NoIf yes-

b. Under Society Act under Trust Act

Under Company Act (Section 25)

If Any other, Please Specify

- c. Year of Registration-
- d. Since how long it is operational(No of years)-
- e. Operational area of the Organization

(Please indicate the number)

State(s)-

District(s)-

Block(s)-

Village(s)-

f. Whether Organization is registered under FCRA-YesNo

g. Whether it is registered under income tax-YesNo

3. **Management/Administration:**

a. Briefly mention administrative setup below chief executive (Flow Chart)

b. Are roles and responsibilities of staff clearly defined-YesNo

c. Are staffs issued with letters of appointment/Contract- YesNo

4. **Financial Management:**

a. Whether accounts are audited by external auditor-YesNo

b. Do you have system of internal control? YesNo

c. If yes, specify

What financial statements are prepared at Organization:

Balance Sheet Receipt/Payment

Income/ Expenditure

Others (please specify)

Financial particulars of the agency:

Financial Year	Turnover from professional services	Turnover from other activities	Total Turnover	Income tax return filed(Yes/No)
2017-18				
2018-19				
2019-20				

*Attach copies of receipt and payment, income and expenditure and balance sheet for these years

** Please attach last three assessment years income tax return receipt (Please attach Xerox copies of PIN and TIN certificate.

Audited balance sheet

Financial year	Audit of balance sheet(Yes/No)	Remarks
2017-18		
2018-19		
2019-20		

5. Personnel/Staff(Current status)

a. Total numbers of staff-

b. No of technical/Professional staff(M/F) Please specify-

Details of Technical/Professional staff

Name	Position	Engaged since(Year)	Qualification

6. **Work Experience**

a. Was the organization blacklisted anytime? If yes provide the details

b. Experience in working with Community Based Organizations (CBOs) in proposed block

i. Has the organization promoted any CBO in the past? YesNo

ii. If yes specify below

GP Name	Block	Type of CBO/FPO	Nos	Year of Engagement with CBO	Activity/ Business carried out	Coverage(No of HHs)	Annual Business Turnover of CBO/FPO in Rs Lakh

c. Please share your Organization experience on Agriculture & allied activities in the Block for last 5 years

Activity	GP	Block	Crop	Year	Donor/ Client	Area coverage in Ha.	Coverage of HHs (in Nos)

I declare that all the information given above is true and correct

Signature and seal of the competent authority